MINUTES OF MEETING ASTONIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Astonia Community Development District was held Wednesday, **January 11, 2023** at 1:05 p.m. at 4900 Dundee Rd., Winter Haven, Florida.

Present and constituting a quorum:

Brent Elliott Chairman
Halsey Carson Vice Chairman
Wendy Kerr Assistant Secretary

Also present were:

Jill Burns District Manager, GMS
Lauren Gentry District Counsel, KVW Law

Bryan Hunter by Zoom District Engineer, Hunter Engineering

Clayton Smith Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 1, 2022 Landowner's Meeting and the November 9, 2022 Board of Supervisors Meeting

Ms. Burns presented the minutes from the November 1, 2022 Landowner's meeting and the November 9, 2022 Board of Supervisors meeting. She asked if there were any comments, changes, or corrections. The Board had no changes to the minutes.

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On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Minutes of the November 1, 2022 Landowner's Meeting and the November 9, 2022 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Public Hearings

A. Public Hearing on Amenity Rules and Rates

Ms. Burns stated that this public hearing was advertised in the paper, and they also sent a mailed notice to the property owners within that area.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns stated there were no members of the public present and asked for a motion to close the public hearing.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, Closing the Public Hearing, was approved.

i. Consideration of Resolution 2023-04 Adopting Amenity Rules and Rates

Ms. Burns stated that this resolution was included in the agenda package for review. She noted that included were rules and policies for the pool, playground, the dog park, as well as lakes and ponds. She added that the only fee included was the non-resident user fee, totaling \$2,500, as required by Florida statutes. She also noted that replacement access cards were \$30.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, Resolution 2023-04 Adopting Amenity Rules and Rates, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Contract Agreement with Polk County Property Appraiser

Ms. Burns stated that this agreement would allow the District to collect their assessments on the tax bill in November of 2023. She asked for a motion to approve.

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On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Contract Agreement with Polk County Property Appraiser, was approved.

SIXTH ORDER OF BUSINESS

Consideration of 2023 Data Sharing & Usage Agreement with Polk County Property Appraiser

Ms. Burns stated that this was more of an administrative item for her office, noting that the agreement stated that they would not disclose any exempt parcels that were turned over.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the 2023 Data Sharing & Usage Agreement with Polk County Property Appraiser, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry stated that she had nothing further to report.

B. Engineer

Mr. Hunter stated that he had nothing further to report.

C. Field Manager's Report (to be provided under separate cover)

Mr. Smith reviewed the field manager's report, noting that the lights were repaired at Astonia North, and that the trees that were approved to be replaced had been replaced. He added that they were working on a quote regarding pond cleaning, as well as that he had a proposal for solar lights at the mailboxes around the area. The quote totaled \$1,619 for 4 lights for 2 separate areas. Ms. Burns asked for a motion to approve the quote for the solar lights.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Proposal for Solar Lights at the Mailboxes, totaling \$1,619.00, was approved.

Discussion ensued on whether the solar lights were cheaper than electrical ones, and Mr. Smith explained that they were significantly cheaper as they would only have to be replaced every two years and they required no meter to run.

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D. District Manager's Report

i. Check Register

Ms. Burns stated that the check register was included in the agenda packet for review through October 31st and the total was \$11,174.47.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial statements were included in the package for review. There was no action necessary by the Board.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests and Audience

Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman