

**MINUTES OF MEETING  
ASTONIA  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Astonia Community Development District was held Wednesday, **January 11, 2023** at 1:05 p.m. at 4900 Dundee Rd., Winter Haven, Florida.

Present and constituting a quorum:

Brent Elliott  
Halsey Carson  
Wendy Kerr

Chairman  
Vice Chairman  
Assistant Secretary

Also present were:

Jill Burns  
Lauren Gentry  
Bryan Hunter *by Zoom*  
Clayton Smith

District Manager, GMS  
District Counsel, KVW Law  
District Engineer, Hunter Engineering  
Field Manager, GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present for the meeting.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the November 1,  
2022 Landowner's Meeting and the  
November 9, 2022 Board of Supervisors  
Meeting**

Ms. Burns presented the minutes from the November 1, 2022 Landowner's meeting and the November 9, 2022 Board of Supervisors meeting. She asked if there were any comments, changes, or corrections. The Board had no changes to the minutes.



January 11, 2022

Astoria CDD

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Contract Agreement with Polk County Property Appraiser, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of 2023 Data Sharing & Usage Agreement with Polk County Property Appraiser**

Ms. Burns stated that this was more of an administrative item for her office, noting that the agreement stated that they would not disclose any exempt parcels that were turned over.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the 2023 Data Sharing & Usage Agreement with Polk County Property Appraiser, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Gentry stated that she had nothing further to report.

**B. Engineer**

Mr. Hunter stated that he had nothing further to report.

**C. Field Manager’s Report** *(to be provided under separate cover)*

Mr. Smith reviewed the field manager’s report, noting that the lights were repaired at Astoria North, and that the trees that were approved to be replaced had been replaced. He added that they were working on a quote regarding pond cleaning, as well as that he had a proposal for solar lights at the mailboxes around the area. The quote totaled \$1,619 for 4 lights for 2 separate areas. Ms. Burns asked for a motion to approve the quote for the solar lights.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Proposal for Solar Lights at the Mailboxes, totaling \$1,619.00, was approved.

Discussion ensued on whether the solar lights were cheaper than electrical ones, and Mr. Smith explained that they were significantly cheaper as they would only have to be replaced every two years and they required no meter to run.

January 11, 2022

Astoria CDD

**D. District Manager’s Report**

**i. Check Register**

Ms. Burns stated that the check register was included in the agenda packet for review through October 31<sup>st</sup> and the total was \$11,174.47.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns stated the financial statements were included in the package for review. There was no action necessary by the Board.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisor’s Requests and Audience Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Elliott, seconded by Mr. Carson, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Brent Elliott*

Chairman/Vice Chairman