

**MINUTES OF MEETING
ASTONIA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Astonia Community Development District was held Wednesday, **October 13, 2021** at 1:00 p.m. at 4900 Dundee Rd., Winter Haven, Florida.

Present and constituting a quorum:

Reggie Baxter	Chairman
Brian Walsh	Vice Chairman
Halsey Carson	Assistant Secretary
Brent Elliott	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Sarah Warren	KE Law Group
Branden Eckenrode	Nominated as Assistant Secretary

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation from Reggie Baxter

Ms. Burns stated they received a letter of resignation from Mr. Baxter so he will no longer be on the Board.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Acceptance of Resignation from Reggie Baxter, was approved.

B. Appointment to Fill the Vacant Board Seat

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The Board nominated Branden Eckenrode to fill the vacant seat.

On MOTION by Mr. Elliott, seconded by Mr. Walsh, with all in favor, the Appointment to Fill the Vacant Board Seat with Branden Eckenrode, was approved.

C. Administration of Oath to Newly Appointed Supervisor

Ms. Burns swore in Branden Eckenrode at this time. Mr. Eckenrode has served on previous Boards so he was aware of the Sunshine Law.

D. Consideration of Resolution 2022-01 Electing Officers

Ms. Burns asked the Board who they would like to elect as Chairman and Vice Chairman. The Board decided to elect Mr. Elliott as Chairman and Mr. Carson as Vice Chairman. She asked that they appoint her as Secretary, which would make Mr. Walsh, Mr. Eckenrode, and Mr. Andrade Assistant Secretaries along with George Flint from her office as Assistant Secretary as well.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Resolution 2022-01 Electing Officers as slated above, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 11, 2021 Board of Supervisors Meeting

Ms. Burns presented the August 11, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Minutes of the August 11, 2021, Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-02 Ratifying Series 2021 Bonds

Ms. Burns stated that they recently issued bonds and that this resolution approves all actions of the District, Staff and Officers in closing of the issuance of the assessment area.

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On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Resolution 2022-02 Ratifying Series 2021 Bonds, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Amended and Restated Disclosure of Public Financing

Ms. Burns stated that this had been updated to include the second bond issuance for Assessment Area 2 and will be recorded to put potential property owners on notice for the lands. She also stated that they needed a motion to authorize counsel to record.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Amended and Restated Disclosure of Public Financing and Authorizing Counsel to Record, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Assignment of Contract for the North Parcel Construction Contract

Ms. Burns stated that this was the assignment of the Tucker contract from Center State to the CDD. She offered to answer any questions.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Assignment of Contract for the North Parcel Construction Contract, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Audit Services Engagement Letter for Fiscal Year 2021 Audit

Ms. Burns stated this was with Grau & Associates and that it was a renewal of an existing agreement in the amount of \$6,400 annually. Ms. Burns stated that fees had increased, and the Board came up with a not-to-exceed amount of \$5,400 instead.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Audit Services Engagement Letter for Fiscal Year 2021 Audit with a Not-To-Exceed Amount of \$5,400, was approved.

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NINTH ORDER OF BUSINESS**Consideration of Resolution 2022-03
Waiving a Portion of the Rules of
Procedure Regarding Notice of Meetings**

Ms. Burns stated that the current rules and procedures have to have monthly meeting notices for all meetings, District Counsel took a look at the rules and they are comfortable with the CDD just releasing an annual meeting schedule. This resolution waives that rule requiring monthly notice of meetings.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Resolution 2022-03 Waiving a Portion of the Rules of Procedure Regarding Notice of Meetings, was approved.

TENTH ORDER OF BUSINESS**Staff Reports****A. Attorney****i. Memorandum Regarding Wastewater Services and Stormwater
Regarding Notice of Meetings**

Ms. Warren stated that there was a new law that requires Districts that own or operate stormwater management systems to do a 20-year needs analysis of those systems. She stated that counsel will be working with the District Engineer to help them put together the needs analysis and they will provide them a recommended template for reporting those stormwater needs analysis and submitting them to the appropriate parties. The Board did not have any questions for Ms. Warren.

B. Engineer

There being none, the next item followed.

C. District Manager's Report**i. Approval of Check Register**

Ms. Burns stated that the check register was included in the agenda packet for review and offered to answer any questions. The total amount from August 6th through October 7th was \$32,556.30.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the Check Register, was approved.

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ii. Balance Sheet & Income Statement

Ms. Burns stated the financial packets were included in the package. The Board did not have any questions.

iii. Ratification of Series 2021 AA2 Requisitions #1 to #4

iv. Summary of Series 2021 North Parcel Requisitions #1 to #25

Ms. Burns presented these requisitions and stated that they had already been approved and needed to be ratified by the Board.

On MOTION by Mr. Walsh seconded by Mr. Elliott, with all in favor, Series 2021 AA2 Requisitions #1 to #4 and Series 2021 North Parcel Requisitions #1 to #25, were ratified.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Brent Elliott

Chairman/Vice Chairman