

**MINUTES OF MEETING
ASTONIA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Astonia Community Development District was held Wednesday, **August 11, 2021** at 1:00 p.m. at 4900 Dundee Rd., Winter Haven, Florida.

Present and constituting a quorum:

Reggie Baxter
Halsey Carson
Brent Elliott

Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Roy Van Wyk

District Manager, GMS
KE Law Group

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Ratification of Joint Letter from Hopping
Green & Sams and KE Law Group
Regarding District Counsel
Representation**

Ms. Burns stated that this was already signed outside of the meeting and it just needed to be ratified by the Board.

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| On MOTION by Mr. Elliott, seconded by Mr. Baxter, with all in favor, the Joint Letter from Hopping Green & Sams and KE Law Group Regarding District Counsel Representation, was ratified. |
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FOURTH ORDER OF BUSINESS

**Consideration of Fee Agreement with KE
Law Group**

Ms. Burns stated this agreement contained the same fees that the prior agreement had. She stated that Mr. Van Wyk was on the phone if anyone had any questions. Hearing none,

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, the Fee Agreement with KE Law Group, was approved.

FIFTH ORDER OF BUSINESS

**Approval of Minutes of the July 14, 2021
Board of Supervisors Meeting**

Ms. Burns presented the July 14, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, the Minutes of the July 14, 2021, Board of Supervisors Meeting, were approved.

SIXTH ORDER OF BUSINESS

Public Hearings

A. Public Hearing on the Adoption of the Fiscal Year 2022 Budget

Ms. Burns asked for a motion to open the public hearing. She stated that the hearing had been advertised in the paper.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, Opening the Public Hearing, was approved.

**i. Consideration of Resolution 2021-19 Adoption of the District's Fiscal Year
2022 Budget and Appropriating Funds**

Ms. Burns stated that this resolution adopted the budget and was included in the Board member's agenda packages. She stated that the budget had minor changes from the last time the Board saw it.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, Resolution 2021-19 Adoption of the District's Fiscal Year 2022 Budget and Appropriating Funds, was approved as amended.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, Closing the Public Hearing, was approved.

B. Public Hearing on the Imposition of Operations and Maintenance Special Assessments

Ms. Burns asked for a motion to open the public hearing. She stated that this had been advertised in the paper.

On MOTION by Mr. Elliott, seconded by Mr. Baxter, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2021-20 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Burns stated that this was included in the Board member’s packets. She reviewed the assessments for the Board and said this resolution adopted the roll that they would certify to the county.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, Resolution 2021-20 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

On MOTION by Mr. Carson, seconded by Mr. Elliott, with all in favor, Closing the Public Hearing, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Assignment and Amendment to the Boundary Amendment Funding Agreement with Center State Development, LLC and Chateau at Astoria, LLC

Ms. Burns presented the consideration and stated it would move the funding agreement from Center State Development, LLC to Chateau at Astoria, LLC.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, the Assignment and Amendment to the Boundary Amendment Funding Agreement with Center State Development, LLC and Chateau at Astoria, LLC, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2021-21 Designation of Regular Monthly Meeting

Date, Time, and Location for Fiscal Year 2022

Ms. Burns suggested the meeting schedule be the same as it currently is. The meeting dates in Fiscal Year 2021 were the 2nd Wednesday of the month at 1:00 p.m. The Board had no questions and agreed to keep this schedule for the new fiscal year.

On MOTION by Mr. Carson, seconded by Mr. Elliott, with all in favor, Resolution 2021-21 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2022, was approved.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2021-22 Re-Designating the Registered Agent for the District

Ms. Burns stated that Mr. Van Wyk and Hopping Green & Sams were previously the registered agent, and this resolution would change the registered agent to Ms. Burns and her office. She elaborated that this meant that any correspondence with the state would get sent to her office.

On MOTION by Mr. Baxter, seconded by Mr. Elliott, with all in favor, Resolution 2021-22 Redesignating the Registered Agent for the District, was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register from May 6th through August 5th, and asked for a motion to approve. The total amount was \$24,671.37.

On MOTION by Mr. Elliott seconded by Mr. Baxter, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial packets were included in the package. The Board did not have any questions.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed

TWELTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Baxter, seconded by Mr. Carson with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman